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2 September 2021

LICENSING COMMITTEE

A meeting of the Licensing Committee will be held in the **Council Chamber at the Arun Civic Centre, Maltravers Road, Littlehampton BN17 5LF** on **Friday 10 September 2021 at 9.30 am** and you are requested to attend.

Members: Councillors Blanchard-Cooper (Chairman), Cooper (Vice-Chair), Daniells, Gregory, Hamilton, Kelly, Northeast, Oliver-Redgate, Stainton, Staniforth and Worne

PLEASE NOTE: Subject to Covid-19 Risk Assessments members of the public are advised of the following:

Where public meetings are being held at the Arun Civic Centre in order to best manage safe space available, members of the public are in the first instance asked to watch the meeting online via the Council's Committee pages – the meeting will be available to watch live via the internet at this address: [Arun District Council](#)

- a) Where a member of the public has registered to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer. In response to the continuing health guidelines, there will be very limited public access to this meeting. Admission for public speakers will be by ticket only, bookable when submitting questions. Attendees will be asked to sit in an allocated seat in the public gallery on a first come first served basis. Only one ticket will be available per person.
- b) It is recommended that all those attending take a lateral flow test prior to the meeting.
- c) All those attending the meeting will be required to wear face coverings and maintain safe distancing when in the building/meeting room.
- d) Members of the public must **not** attend any face to face meeting if they or a member of their household have Covid-19 symptoms. I have removed reference to self-isolating as rules changed on 16 August – please let us know if you still require wording

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on Thursday 2 September 2021 in line with current Procedure Rules. It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered. Permitted questions will be read out by an Officer.

For further information on the items to be discussed, please contact: committees@arun.gov.uk

A G E N D A

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members and Officers are reminded to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial
- c) the nature of the interest

3. ITEMS NOT ON THE AGENDA WHICH THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

4. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes).

5. START TIMES

The Committee is required to agree its start times for the municipal year 2021/22.

6. MINUTES

To approve as a correct record the Minutes of the meeting held on 29 January 2021.

(Pages 1 - 2)

7. STREET TRADING AND MARKETS POLICY

(Pages 3 - 52)

This report provides Members with a draft Street Trading and Markets Policy for consideration with a proposal that it is published for public consultation.

The pandemic has brought forward new demands for street trading activities both in terms of public demand and business opportunities, especially for local people. It is believed that the introduction of a new policy will better support the needs of the local area.

8. WORK PROGRAMME 2021/22

(Pages 53 - 54)

The Committee is required to approve its Work Programme for the municipal year 2021/22.

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link : [PART 8 - CP - Section 5 Filming Photographic Protocol.pdf \(arun.gov.uk\)](https://www.arun.gov.uk/part8cpsection5filmingphotographicprotocol.pdf)